



Documents Needed

The following is a list of documents that will be needed in order to process your mortgage.

Original documents are not required.

You may fax or email these items to our office at your convenience.

- Loan Application
- Disclosures
- Most recent paystubs covering a one (1) month period.
- W2's for most recent two (2) year period.
- Complete tax returns for last (2) two years. Must be signed with all schedules. If you have ownership in a partnership or corporation, tax returns and K1's are required on the business.
- Most recent 2 months statements on ALL checking, savings and investment accounts (401K's, IRA's, etc).
 - Will need to document the source of any large deposits (other than pay checks).
 - Internet printouts, in order to be acceptable, must include your name, address, and account number.
 - Please include ALL pages, including pages that are marked "Intentionally Left Blank".
- Driver's License or other photo I.D.
- Contract with Builder
- Copy of Plans and Specs (e-mail PDF copy if possible)
- Contract to purchase lot, if not previously purchased
- Closing Statement/HUD 1 from lot purchase closing, if land already owned
- Lot Survey
- Title Policy from lot policy (in order to receive a credit on title insurance)
- Voided check for designated auto debit of monthly interest payments
- Appraisal fee for construction appraisal. A check payable to Design Mortgage is required. You will be contacted once appraisal is ready to be ordered with the cost.

**2040 N Loop 336 W Ste 124
Conroe, TX 77304
936-521-2000 Phone
936-539-3539 Fax
Jill@DesignMortgage.com**